

**MINUTES OF  
CITY OF DUVALL  
COUNCIL MEETING**

**4-22-04**

**7:00 PM.**

**5:30 PM:      WORKSHOP - Volunteer Appreciation Celebration  
                 Glen Kuntz W.R.E.C.K. Center - 26512 NE Stella St.**

**The City Council Meeting was called to order by Mayor Nixon at 7:00 PM.**

**Council Present:**      Tom Loutsis, Jeffrey Possinger, Will Ibershof, Steve Hotchkiss,  
                                 Heather Page and Greg Von Tobel.

**Staff Present:**        Doreen Booth, Steve Schuller, Chief Merryman, Dianne Nelson,  
                                 Bruce Disend and Jodee Schwinn.

**I.      Additions or Corrections to the Agenda:**

Councilmember Possinger requested two items be added to the agenda for discussion only: 1). Discussion of Friends of Youth letter and, 2). Matters regarding future public/private partnerships. Under Consent Agenda add: Payroll in the amount of \$94,787.35; Claims in the amount of \$891,331.13; and Excusing the absence of Councilmember Pat Fullmer. Under New Business: Correct Item #2 AB04-25 to read "Prosecution Services"; and Remove Item #3 AB04-26 the Central Park Project Award (Steve Schuller will be discussing it during his staff report).

**II.     Comments from the Audience:**

Leslie Frazier, member of Duvall Moms Club, wanted Council to be aware that there was a lot of confusion this week regarding the Central and Taylor Park Projects. The confusion was on when, and if, the parks would be built, and also on the maintenance and upkeep issues, and how the levy relates to the parks.

Kiva Lints, 31307 NE 144 St., stated he was involved with the Duvall Mom's Club and the Central Park Project. He became involved in the process because it is something he strongly supports and he believes a park is needed up on the hill. When he was involved in the process he saw that there were a lot of people that were very excited about having a park on the hill. None of the people he spoke with were concerned about the costs or that they would have to pay more taxes. They all felt it was something that was needed.

Will Daniel, P.O. Box 1034, gave the Council an update on the work being done towards a possible skate park in Duvall. He reported they gave a presentation to the Duvall Rotary and that the Rotary is willing to be involved. The group is also looking at

becoming a non-profit, which would help in the fund-raising efforts. This weekend kids from the W.R.E.C.K. Center are holding a car wash at 1:00 p.m. at the Duvall Bank of America. He encouraged people to stop by and get their car washed. He is also working on getting an article out in the Valley View detailing where they are at with the skate park, and to let people know that they are serious and working on moving forward.

**III. Approval of Consent Agenda:**

*It was moved and seconded (Ibershof-Possinger) to approve the consent agenda, which included Payroll in the amount of \$94,787.35; Claims in the amount of \$891,331.13; and the Council Meeting Minutes of 4/8/04; and excusing Councilmember Pat Fullmer's absence. Carried. (6 ayes).*

**IV. Presentation:                    2004 Legislative Session Wrap Up - Representative Toby Nixon**

Mayor Nixon introduced Representative Toby Nixon and thanked him for always being willing to come to the meetings and for keeping the citizens updated.

Representative Toby Nixon gave an update on the 2004 Legislative Session. He distributed a summary of the House and Senate Bills passed during the 2004 Session and reviewed some of the Bills that directly relate to cities and towns.

**V. Scheduled Items:**

**1. Mayor:** Mayor Nixon asked Steve Schuller to give his report regarding the Central Park Project.

Steve Schuller, Public Works Director, explained that the suggestion to Council to postpone approving the Central Park Project was to give them additional time to review and consider the additional expense the park will require. He gave a brief summary of the background on the park proposal. Steve reported that the bid results for the Central Park Project came in approximately \$18,000 more than originally estimated.

Councilmember Possinger asked how many other parks projects are in the process that may run into the same funding issues. There was discussion regarding level of services and the budget.

Lastly, Steve shared pictures of the Sewer Treatment Plant Groundbreaking Ceremony.

**2. Committee Reports:**

**a.** Economic and Business Development Committee - Councilmember Tom Loutsis reported the Committee met and there is not anything new to report at this time.

**b.** Revenue Committee - Councilmember Jeffrey Possinger reported the Committee did not meet. He reported the Committee is mainly still focusing on the proposed levy.

c. Comprehensive Plan & Development Regulations Committee - Councilmember Heather Page reported the Committee met and discussed Comprehensive Plan elements. She also announced the next Duvall Community Meeting is on Tuesday, April 27<sup>th</sup> at 6:00 p.m. at the Cedarcrest High School Library. Lastly, Heather reported that she hosted the April “Second Saturday”. She encouraged citizens to stop by City Hall during the monthly “Second Saturday” to meet and talk to their City Councilmembers

d. Finance Committee - Councilmember Greg Von Tobel reported the Committee met briefly last week and discussed developing a debt policy by the end of the year. He reported the Committee will be meeting regularly to discuss the budget and the budget retreat.

### **3. Council:**

#### **a. Discussion regarding the Friends of Youth letter.**

Councilmember Jeffrey Possinger reviewed a draft letter addressed to Howard Finck, Director of Friends of Youth, from the Duvall City Council. Councilmember Jeffrey Possinger explained that he and some of the other Councilmembers were concerned with the tone and implications of a letter that Friends of Youth sent to the City giving notification of the pending closure of the W.R.E.C.K. Center. He gave some background on the partnership between the City of Duvall and Friends of Youth, and clarified some of the terms of the original agreement. He said he and Councilmember Page are hoping the City Council will look over the response letter and offer any changes or input, and then be willing to send it out at the beginning of next month.

Councilmember Heather Page stated that after reading the letter from the Friends of Youth, and reviewing the contract, she feels there may have been a perception problem and that perhaps, from the beginning, the Friends of Youth and Mr. Finck came in with the expectation of more support than the City understood. Councilmember Page expressed her sadness in seeing the Friends of Youth pull out of the contract at the W.R.E.C.K. Center. She encouraged fellow Councilmembers to look over the letter and give their suggestions.

There was some Council discussion regarding the necessity of sending a letter.

#### **b. Discussion regarding Public/Private Partnerships.**

Councilmember Possinger noted that over the last several years Duvall has entered into a number of public/private partnerships and that perhaps the City should start setting some guidelines for future relations so there aren't any misconceptions. Setting out guidelines would let organizations know what the City's expectations are and give everybody the same criteria to abide by. He and Councilmember Page have drafted some guidelines and would like to bring them forward for discussion and possibly move toward a decision in May.

### **4. Staff:**

a. Doreen Booth, City Hall Administrator, suggested having Marie O'Connell, Municipal Consultant, out for the May 27<sup>th</sup> workshop to give an overview of parliamentary procedures. She said this would be helpful in giving all Councilmembers

the same tools to work with. Doreen gave a Comp. Plan update and reported the Comp. Plan update is on schedule. Doreen announced that in addition to thanking the many City volunteers at the Volunteer Celebration held prior to the Council Meeting, Carolyn Butler was honored as "Volunteer of the Year." Doreen also reported the City received one Comprehensive Plan Amendment request from Tom Boboth requesting a change from R3 zoning on a piece of property to a higher density. Doreen also announced there will be a presentation on the Dougherty House at the next Council Meeting, and she will also be bringing forward some additions to the City's Regional Disaster Plan.

b. Glenn Merryman, Chief of Police, distributed and reviewed for Council the City of Duvall *Annual Statistical Report*. He explained some of the factors driving the fluctuation in numbers and incidents.

c. Dianne Nelson, Finance Director, asked Council to set a date in June for the 2004 Budget Retreat. It was decided the retreat would be held on June 12, 2004, from 9:00 a.m. - 2:00 p.m., at the W.R.E.C.K. Center.

VI. **Public Hearing:**      *None*

VII. **New Business:**

**1. (AB04-24) Ordinance #989 providing for the defeasance of the claim or lien of a portion of the outstanding Water and Sewer Revenue Bonds, 2000.** *It was moved and seconded (Loutsis-Possinger) to Adopt Ordinance #989 providing for the defeasance of the claim or lien of a portion of the outstanding Water and Sewer Revenue Bonds, 2000.*

Jim Nelson and Lee Voorhees briefed Council on the pending Ordinance and explained the process.

*The motion carried. (6 ayes).*

**2. (AB04-25) Approve and authorize the Mayor to sign contract with John O'Brien, Inc. P.S. for Prosecutor Services.** *Was moved and seconded (Ibershof-Possinger) to approved and authorize the Mayor to sign contract with John O'Brien, Inc. for Prosecution Services. The motion carried. (6 ayes).*

**~~3. (AB04-26) Approve and authorize the Mayor to award bid for the Central Park project to the apparent low bidder.~~** *Removed from New Business.*

**4. (AB04-27) Resolution #04-07 authorizing the Mayor to prepare an Ordinance setting November 2, 2004, as the date for a vote of the citizens of Duvall on a Property Tax levy of \$1.60 in support of Police and Park Services.** *It was moved and seconded (Ibershof-Possinger) to approve Resolution #04-07 authorizing the Mayor to prepare an Ordinance setting November 2, 2004, as the date for a vote of the citizens of Duvall on a Property Tax levy of \$1.60 in support of Police and Park Services.*

*It was moved and seconded (Possinger-Von Tobel) to amend the text of Resolution 04-07 as set out in the redlined version distributed by Councilmember Possinger.  
The motion to amend carried. (6 ayes).*

*It was moved and seconded (Von-Tobel-Possinger) to amend the verbage on Paragraph 4 of the amended Resolution to read: "Whereas the City Council is committed to fiscal responsibility through a combination of increasing revenue while reducing general budget costs by 6%".*

There was Council discussion regarding the proposed amendment.

*The motion to amend the verbage of Paragraph 4 of the amended Resolution 04-07 failed. (3 ayes - Loutsis, Possinger, Von-Tobel). (3 nays - Ibershof, Hotchkiss, Page).*

*The motion to approve the amended Resolution #04-07 carried. (5 ayes) (1 nay - Von Tobel).*

**VIII. Executive Session: 10 Minutes - Potential Litigation**

8:36 p.m. The Council Chambers were cleared for a 10 minute Executive Session on Potential Litigation.

8:46 p.m. The regular Council Meeting was called back to order.

**IX. Adjournment:**

Being no further business, the meeting was adjourned.  
Meeting Adjourned 8:47 PM.

Signed \_\_\_\_\_  
Mayor Becky Nixon

Attest \_\_\_\_\_  
Jodee Schwinn, City Clerk